

**Dutchie** PRESENTS

# Delivery Guide: *Pay by Bank*

*Budtender Series*

**Pay by Bank**

**Delivery**

**for preorders**

# Pay by Bank

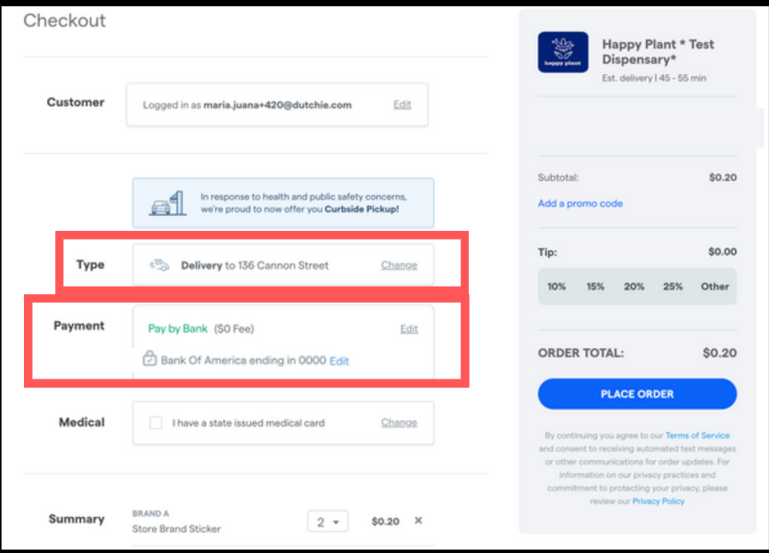
powered by 



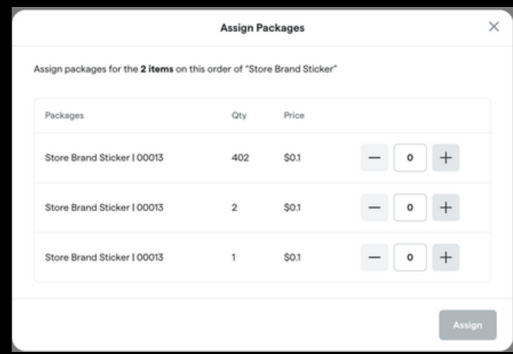
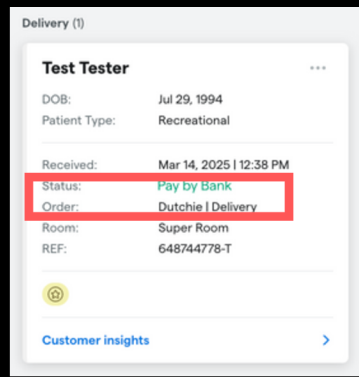
## Pay by Bank Preorders – Delivery Flow

**1** Customer places order on Dutchie Ecommerce Menu for delivery with Pay by Bank selected as their payment method. When customer “Places Order” a balance check is completed to confirm they have funds available at time of order placement.

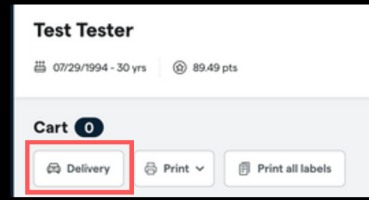
**IMPORTANT:** No funds are withdrawn from the customer account until the order is finalized at the POS.



**2** Pay by Bank Delivery order is noted on POS Guestcard under Status & Order type. Budtender opens, confirms & fills order just as they would any preorder.



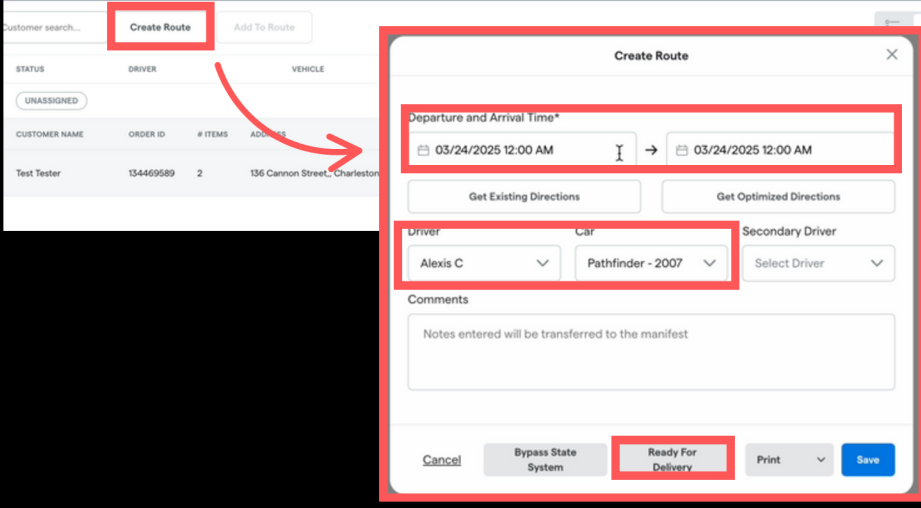
**3** Budtender taps “Delivery” button on cart screen to complete delivery details and mark order as “Ready for Delivery”.



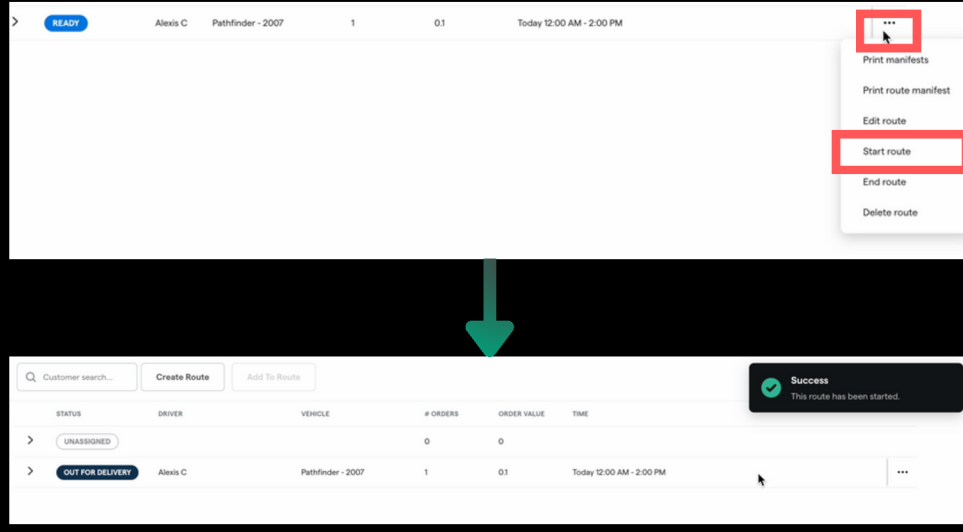


**4** From the Delivery > Routes tab at the POS, the dispatcher will select the order, tap “Create Route”, assign a driver, assign a car & update times. With details confirmed, they will tap “Ready for Delivery”.

To add the order to an existing route, select the order and use the “Add to Route” button.



**5** With the route created & order assigned to the route, the dispatcher will tap the for the route menu, then tap “Start Route”.



Delivery status will then show as “Out for Delivery” & a success message stating the route is started will appear.



# Pay by Bank

powered by 




## Pay by Bank Preorders – Delivery Flow

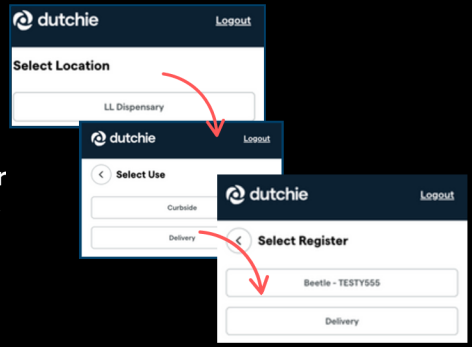
### Pay by Bank Delivery: Mobile Checkout


### Pay by Bank Delivery: POS URL on Tablet/iPad

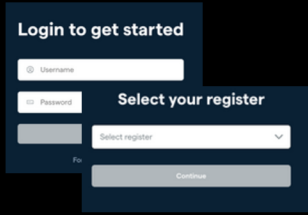
**6 a** Driver will deliver the orders per their assigned route. At the customer's location, driver will open the Mobile Checkout URL on their phone or tablet.


**6 b** Driver will deliver the orders per their assigned route. Upon arriving at the customer's location, driver will open the normal POS URL on their tablet or iPad.

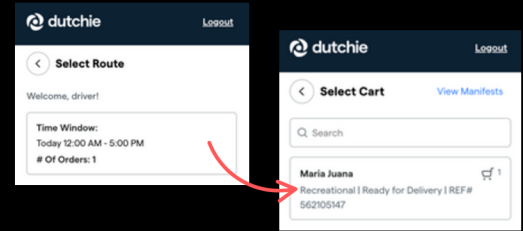
 Driver will login, select their location, use for mobile checkout as "Delivery" & their register (usually their delivery car).




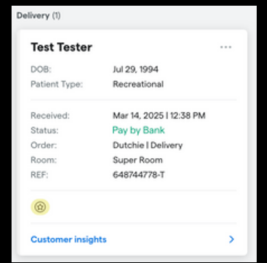
 Driver will login to the POS, select their location & their register (best practice is to have a designated delivery register).



 Then, driver selects their route & the cart or order they wish to complete.



 The driver selects the Guestcard as they would any other order to open the cart.

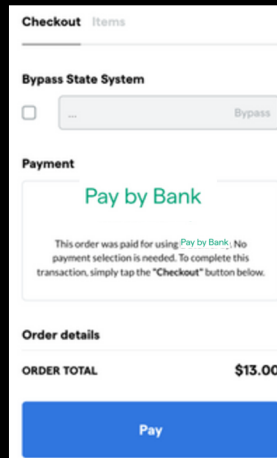




### Pay by Bank Delivery: Mobile Checkout

7 a

On the mobile checkout app, driver will be able to view the cart totals & see a message that shows Payment as Pay by Bank already assigned. No other payment options will show on the app at this time. Driver taps “Pay” to finalize the Pay by Bank payment on the order. Once Pay is tapped, a final balance check is completed.



If payment is successful, driver will see the checkout panel change to “Checkout Complete” & can email the receipt, then press “Done” to close the order.

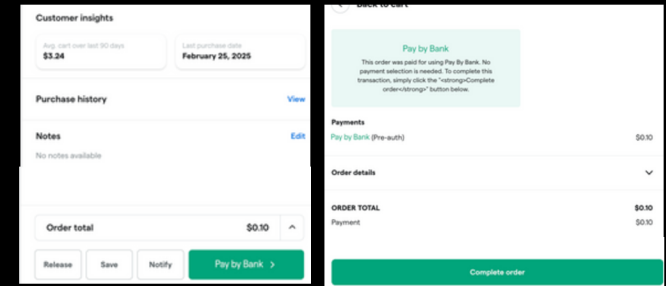


If a decline message displays, the order did not process & no funds will withdraw from the customer’s account. Driver will then see additional payment options available on the app to complete the sale. Alternative payment MUST be taken.

### Pay by Bank Delivery: POS URL on Tablet/iPad

7 b

On the POS checkout panel, driver will tap “Pay by Bank” button & will see a message showing Pay by Bank already applied. Driver taps “Complete Order” to finalize the Pay by Bank payment. On the next panel, driver can email receipt & close the order.



If payment is successful, driver will see the checkout panel change to “Checkout Complete” & can email the receipt, then press “Done” to close the order.



If a decline message displays, the order did not process & no funds will withdraw from the customer’s account. Driver will need to return to checkout panel to take alternative payment & complete the sale. Alternative payment MUST be taken.

**Pay by Bank**

**Delivery**

**on**

**Dutchie Hub**

# Pay by Bank

powered by 



## Delivery Flow on Dutchie Hub

**1** Customer places order for delivery via Dutchie Ecommerce Menu but does not pre-select Pay by Bank as their payment method. Instead, they place the order with a “Pay on Delivery” payment option.

The screenshot shows a payment interface with the following elements:

- Type:** Delivery to 136 Cannon Street (with a 'Change' link)
- Payment:** Two options: 'Pay now (faster) \$0 Fee' and 'Pay on delivery Fees may apply'. Below this is a 'Select payment type:' section with radio buttons for 'Cash' (selected) and 'Debit Card'.
- Medical:** A checkbox for 'I have a state issued medical card' (unchecked) with a 'Change' link.

**2** The delivery order is noted on POS Guestcard under Order type. Budtender opens, confirms & fills order just as they would any preorder.

The 'Assign Packages' screen shows a table for assigning packages to an order:

Packages	Qty	Price		
Store Brand Sticker I 00013	402	\$0.1	-	+
Store Brand Sticker I 00013	2	\$0.1	-	+
Store Brand Sticker I 00013	1	\$0.1	-	+

An 'Assign' button is located at the bottom right of the screen.

**3** Budtender taps “Delivery” button on cart screen to complete delivery details and mark order as “Ready for Delivery”.

The screenshot shows a cart for 'Test Tester' (DOB: 07/29/1994, 30 yrs, 89.49 pts). The cart contains 0 items. A red box highlights the 'Delivery' button, which is next to 'Print' and 'Print all labels' buttons.

**4** From the Delivery > Routes tab at the POS, the dispatcher will select the order, tap “Create Route”, assign a driver, assign a car & update times. With details confirmed, they will tap “Ready for Delivery”.

To add the order to an existing route, select the order and use the “Add to Route” button.

The screenshot shows the 'Create Route' screen with a table of unassigned orders. A red box highlights the 'Create Route' button at the top. A red arrow points from this button to the 'Test Tester' order in the table below.

STATUS	DRIVER	VEHICLE
UNASSIGNED		
CUSTOMER NAME	ORDER ID	# ITEMS ADDRESS
Test Tester	134469589	2 136 Cannon Street, Charleston, SC

The screenshot shows the configuration screen for a route. A red box highlights the 'Departure and Arrival Time' field, which is set to 03/24/2025 12:00 AM. Another red box highlights the 'Driver' and 'Vehicle' dropdown menus, which are set to 'Alexis C' and 'Pathfinder - 2007' respectively. At the bottom, a red box highlights the 'Ready For Delivery' button.




# Pay by Bank

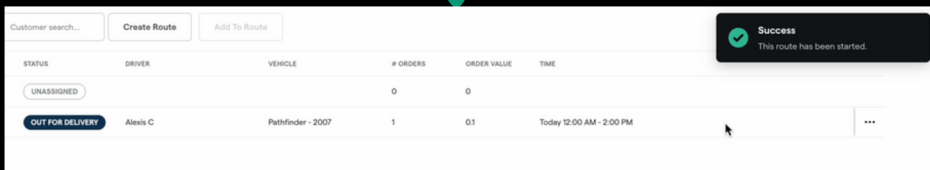
powered by  PLAID



## Delivery Flow on Dutchie Hub

5

With the route created & order assigned to the route, the dispatcher will tap the  for the route menu, then tap “Start Route”.



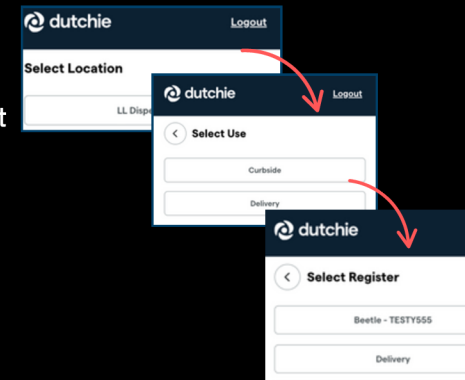
Delivery status will then show as “Out for Delivery” & a success message stating the route is started will appear.

6

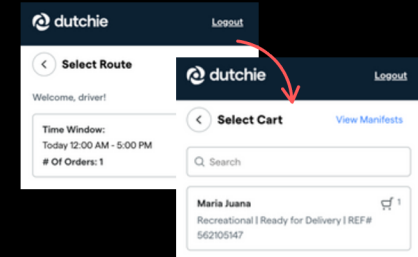
Driver will deliver the orders per their assigned route. At the customer’s location, driver will open the Mobile Checkout URL on their phone or tablet.



Driver will login, select their location, use for mobile checkout as “Delivery” & their register (usually their delivery car).



Then, driver selects their route & the cart or order they wish to complete.



# Pay by Bank

powered by 



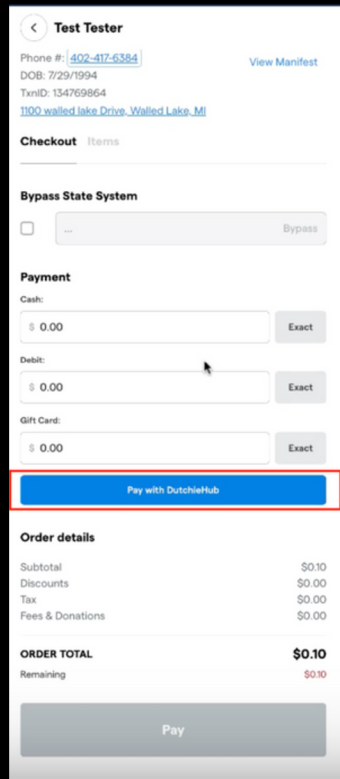
## Delivery Flow on Dutchie Hub

7

On the mobile checkout app, driver will be able to view the cart totals & will see a “Pay with Dutchie Hub” button.

Driver will tap the “Pay with Dutchie Hub” button to send the transaction to the Dutchie Hub terminal that is assigned to their “register” or car.

Driver will then instruct customer to scan the Dutchie Hub terminal QR code with their phone & confirm the order on their phone screen.



**Test Tester** View Manifest

Phone #: [402-417-6384](#)  
DOB: 7/29/1994  
TxnID: 134769864  
[1100 Walled Lake Drive, Walled Lake, MI](#)

Checkout Items

**Bypass State System**

Bypass

**Payment**

Cash:  
 Exact

Debit:  
 Exact

Gift Card:  
 Exact

**Pay with DutchieHub**

**Order details**

Subtotal	\$0.10
Discounts	\$0.00
Tax	\$0.00
Fees & Donations	\$0.00

**ORDER TOTAL** **\$0.10**

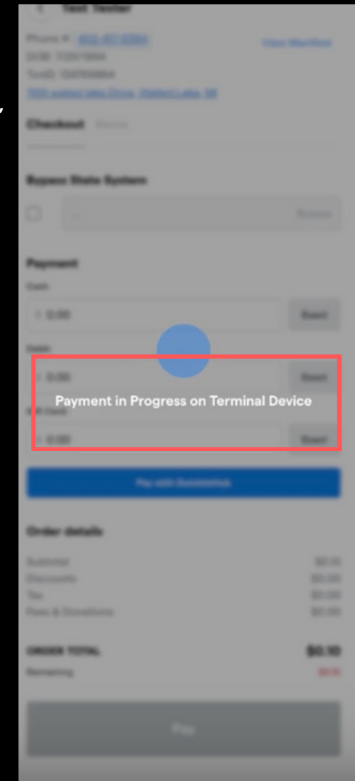
Remaining **\$0.30**

Pay

8

The customer will scan the Pay by Bank QR code on the Dutchie Hub terminal with their phone to review & confirm their order.

While the customer completes this step the driver will see the checkout screen blurred & a message “Payment in Progress on Terminal Device” will display.



**Payment in Progress on Terminal Device**



# Pay by Bank

powered by  PLAID



## Delivery Flow on Dutchie Hub

9

On the mobile checkout app, driver will then tap the “Pay” button on the checkout screen to finalize the transaction.



**IMPORTANT:** No funds are withdrawn from the customer account until the order is finalized at the POS. Dispensaries only receive funds for finalized orders. Dutchie cannot retroactively finalize an order.



If a decline message displays, the order did not process & no funds will withdraw from the customer’s account. Driver will then see additional payment options available on the app to complete the sale. Alternative payment MUST be taken.

Test Tester

Phone # | View Manifest

DOB: 7/29/1994

TxnID: 134769864

1100 Walled Lake Drive, Walled Lake, MI

Checkout Items

Bypass State System

Bypass

Payment

Pay by Bank

This order was paid for using Pay by Bank. No payment selection is needed. To complete this transaction, simply tap the "Checkout" button below.

Order details

Subtotal	\$0.10
Discounts	\$0.00
Tax	\$0.00
Fees & Donations	\$0.00
Dutchie Pay Fees	\$3.50
Tip	\$0.00

ORDER TOTAL \$3.60

Pay



If payment is successful, driver will see the checkout panel change to “Checkout Complete” & can email the receipt, then press “Done” to close the order.

Checkout Complete

Subtotal	\$0.10
Discounts	\$0.00
Tax	\$0.00
Fees & Donations	\$0.00
Dutchie Pay Fees	\$3.50
Tip	\$0.00
Total	\$3.60

Summary

Paid	\$3.60
Change Due	\$0.00

Email Receipt

Done

